New Online Licensing System (eLICENSING) Coming Soon

Texas Department *of* Motor Vehicles
HELPING TEXANS GO. HELPING TEXAS GROW.

This message contains information applicable to all motor vehicle licensees and salvage dealers regulated by Texas Department of Motor Vehicles (TxDMV). Please review and distribute as appropriate.

Coming soon, you will be able to apply for, renew, or amend licenses online. The Texas Department of Motor Vehicles (TxDMV) is replacing its current paper-based licensing system with eLICENSING, an online self-service hub for all motor vehicle and salvage licensees operating in Texas.

eLICENSING will provide many user benefits, including 24-hour access to licensing information, the elimination of paper processing, the ability to submit license applications and payments online, a guided application process facilitating faster approvals, and the ability to track the progress of submitted applications.

TxDMV will provide instructions and other support resources to help you access and use the system as the release date approaches. **Licensees must have an email address on file with TxDMV to receive important updates and use the new system.** Licensees can receive more information by emailing TxDMV at MVDLicensing@TxDMV.gov, calling 1-888-DMV-GOTX (368-4689), or visiting our website at www.TxDMV.gov/dealers.

Sincerely,

Daniel Avitia

Daniel Avitia, Director
Texas Department of Motor Vehicles
Motor Vehicle Division

(512) 465-3000
Toll-Free (888) 368-4689
Form available online at www.TxDMV.gov

Texas Department *of* Motor Vehicles

EVIDENCE OF RELOCATION APPROVAL

To: Texas Department of Motor Vehicles
Motor Vehicle Division
PO Box 26487
Austin, TX 78755
(888) 368-4689 Fax: (512) 465-4133

This is to certify that:

_____
Dealer Legal Name, DBA

has approval to relocate its dealership facility from the current licensed facility located at

_____
Dealership Physical Address Including City, State, and Zip Code

to _____
New Dealership Physical Address Including City, State, and Zip Code

This Dealer is authorized by _____
Manufacturer/Distributor Legal Name

to (check one): ☐ **sell and service** ☐ **sell only** ☐ **service only** new motor vehicles designated as the following line-makes & types at the new facility:

LINE-MAKE (BRAND) NOTE: The line-make name and type code must be listed as they appear on the manufacturer/distributor license.	**TYPE CODE**

Type Codes:

AA – Passenger Auto	AT – ATV	AB – Ambulance	AX – Axles
LT – Light Truck	MC – Motorcycle	BS – Bus	EN – Engine
MT – Medium Truck	MS – Motor Scooter/Moped	FT – Fire Truck	TM – Transmissions
HT – Heavy Truck	NV – Neighborhood Vehicle		OT – Other
MH – Motor Home	ROV – Recreational Off-Highway Vehicle		
TR – Towable RV			

Check One:

☐ A new sales and service (franchise) agreement will be executed to reflect the new location.

☐ All provisions of the existing sales and service (franchise) agreement remain in effect at the new location.

_____
Typed or Printed Name of Authorized Manufacturer's or Distributor's Representative

_____ _____
Authorized Signature and Title Date

_____
Mailing Address

_____
City, State, Zip Code

The Texas Department of Motor Vehicles maintains the information collected through this form. With few exceptions, you are entitled upon request to be informed about the information that we collect about you. You may also review and correct the information collected. To be informed about the information collected, or to make an open records request, contact 1-888-368-4689 or MVD_Openrecords@TxDMV.gov.

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